

GCISD Health Services

By-Laws of the Grapevine-Colleyville ISD School Health Advisory Council

Article I - Name

The name of this organization shall be the Grapevine-Colleyville Independent School District School Health Advisory Council (SHAC).

Article II - MISSION, RESPONSIBILITIES AND PROJECTS

Section 1: The mission of the Grapevine-Colleyville Independent School District School Health Advisory Council is to serve as a liaison between the community and school district in ensuring that local community values are reflected in GCISD health education programs.

Section 2: The School Health Advisory Council's responsibilities include:

- Ensuring that local community values are reflected in GCISD health education instruction
- Fielding health education concerns from the community and bring them to a SHAC meeting for discussion
- Providing leadership for health education concerns
- Serving at the pleasure of the GCISD Board of Education, submitting recommendations to the GCISD Board of Education as needed.

Section 3: The School Health Advisory Council's duties include recommending:

- The number of hours of instruction to be provided in health education;
- Curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and Type 2 diabetes through coordination of:
 - a. health education;
 - b. physical education and physical activity
 - c. parental involvement; and
 - d. instruction to prevent the use of tobacco;
- Appropriate grade levels and methods of instruction for human sexuality instruction; and
- Strategies for integrating the curriculum with the following elements in a coordinated school health program for the district:
 - a. school health services;
 - b. counseling and guidance services;
 - c. a safe and healthy school environment; and
 - d. school employee wellness.

Article III - Philosophy of Health Education

The Grapevine-Colleyville Independent School District Health Education program will provide guidance in the development of health and physical education programs which incorporate Coordinated School Health through the eight components of school health. The curriculum is aligned with district philosophy, as well as the state-mandate for abstinence education.

Article IV - Memberships

Section 1: The board of trustees shall appoint members to the local school health advisory council. A majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district. The board of trustees also may appoint one or more persons from each of the following groups:

- a. public school teachers;
- b. public school administrators;
- c. district students;
- d. health care professionals;
- e. the business community;
- f. law enforcement;
- g. senior citizens;
- h. the clergy; and
- i. non-profit health organizations.

Section 2: A member of the School Health Advisory Council with two or more unexcused absences from meetings in a school year may forfeit his/her position if requested to do so by a majority vote of the Executive Board.

Article V - Officers

Section 1: The elected officers of the School Health Advisory Council shall be Chair, Vice-Chair, Membership Chair, Communication/Education Chair, Parliamentarian and Secretary. Terms of office shall be from September to September.

Section 2: The Executive Board shall consist of the elected officers, the immediate past chair and the GCISD Administrative Liaison. The Executive Board shall have the primary responsibility for conducting the business of the School Health Advisory Council. Actions of the Executive Board shall be reported to the SHAC-of-the-Whole.

Section 3: The primary duties of the officers shall be as follows, but not limited to those described:

Chair: lead Executive Board in creating the agenda for SHAC and Executive Board meetings; preside at the meetings of the SHAC; to administer the business of the SHAC; to break the tie in any split vote of the Executive Board; appoint additional committees and their chairs as deemed necessary to conduct the business of the SHAC; may serve as non-voting ex officio member, or appoint an non-voting ex officio representative, for all committees [except the Nominating committee]; and serve as spokesperson for the SHAC.

Vice-Chair: in the absence of the Chair, lead Executive Board in creating the agenda for SHAC and Executive Board meetings and preside at the meetings of the SHAC; may serve as non-voting ex officio member, or appoint an non-voting ex officio representative, for all committees [except the Nominating committee]; and shall succeed to Chair in the event of a vacancy during the current term .

Membership: manage membership through.... provide a roster of membership each year; maintain attendance of SHAC, welcome letters

Communication/Education: maintain and review correspondence from Executive Board to members at regular SHAC meetings.

Secretary: to maintain minutes of meetings; to present a report at Executive Board and SHAC meetings; arrange posting of the min online; prepare end of year report to the Board of Trustees; and [to prepare and disseminate election ballots].

Parliamentarian:

Past-Chair: to serve as an advisor to the organization.

Administrative Liaison: to serve as a liaison between the School Health Advisory Council and the GCISD administrative staff. The administrative liaison is appointed by the Superintendent of Schools.

Section 4: In case of vacancy in the Office of the Chair, the Vice-Chair shall succeed to the chair. All other vacancies on the Executive Board shall be filled for the unexpired term by the members of the elected Executive Board.

Article VI Nominations and Elections

Section 1: Nominations for Chair, Vice-Chair, and Secretary shall be made by the SHAC-of-the-Whole with elections held in April.

Section 2: The secretary shall prepare a ballot that includes the name of the nominated officers. Officers shall be elected by a majority of the votes cast. Officers shall be announced at the meeting of the SHAC-of-the-Whole.

Article VII - Meetings

Section 1: Yearly schedule for meetings will be established in September by the Executive Board. Meetings will be held at least four times a year.

Section 2: An open forum will begin each meeting. Individuals may present concerns to the SHAC during a five minute time limit. Personnel issues will not be discussed. At the conclusion of the open forum, the SHAC meeting will address the formal agenda.

Section 3: Quorum. One more non-district member than the number of district employees present.

Section 4: Executive Board Meetings will be held in between SHAC-of-the-Whole meetings. The time and place of such meetings shall be determined by the Chair.

Article VIII - Committees

The chair shall appoint such committees and their chairs as deemed necessary to conduct the business of the SHAC.

Article XI - Rules of Order

Section 1: The SHAC shall conduct its meetings according to Robert's Rules of Order Newly Revised (RONR) in all cases in which it is consistent with the by-laws of the GCISD School Health Advisory Council.

Section 2: The GCISD School Health Advisory Council may be dissolved by a change in Texas Legislation.

Article X - Amendments

The Bylaws may be amended by a two-thirds vote in any regular meeting of the SHAC by a majority vote.